Clinical Medicine Committee Minutes

Meeting Date: April 9, 2012

Members Present:
Huai Cheng, Peter Ham, Evan Heald, Meg Keeley, Priscilla Potter , Guillermo Solorzano , Brian Wispelwey, Anne Chapin , Allison Innes , Donald Innes, Anneke Schroen, Jennifer Hsu (SMEC Representative) John Riordan, John Jackson, Barbara White. Darci Lieb

Nancy McDaniel , Co-Chair, recording of minutes

- **Electronic Clerkship Requirement:**
  - Electronic versions of the clerkship passports were implemented for SMD 2014 as they started the clerkships.
  - Most clerkships made no substantial changes to the components of the passport
  - Signoff requires student to log in to Oasis and for faculty or resident to signoff using clerkship login and clerkship password
  - Feedback from CMC members
    - Process is cumbersome and time consuming (most clerkships)
    - Signoff tends to happen at end of day, less immediate feedback is happening (Pediatrics)
    - Family Medicine is giving out paper passports and coordinator is entering data
  - Review by John Jackson and Nancy McDaniel of data in Oasis for the first 10 weeks
    - Most clerkship elements reviewed demonstrated that 1/3 of elements were complete, 1/3 were partially complete and 1-2 students in each group had mostly incomplete entries
    - Incomplete status was most often lack of attending signature
    - The system can provide many reports for the clerkship
    - The system is used in many SOM for clerkship function
    - The smart phone application is anticipated in the next month (noting that not all students will have the recommended smart phones)
  - Mid-clerkship review/feedback is essential for student growth within and across the clerkship disciplines.
  - There will need to be a mid clerkship evaluation (formative) based on the clerkship learning objectives (D. Innes)
  - **Action items**
    - **John Jackson will communicate with clerkship coordinators: instructions on how to see report of completions and how to send email from Oasis to students who have items they need to complete**
    - **For this first block: students will be allowed to take the SHELF examination without clerkship requirement completion**

        - **For the second block, clerkship element should be complete before SHELF is taken**
        - **Review of each clerkship requirement (passport) to identify which items require signoff and which are "patient log" functions.**
            - **Items can be modified by contacting John Jackson and his team**
            - **Clerkships requirement should have some consistency and comparability**
        - **Each clerkship needs to review learning objectives and plan for mid clerkship evaluation**

- **Meetings of this committee**
    - In order to accomplish the recommendations for the clerkships made by the working group and prepare for LCME regular monthly meetings will take place
    - Vote by email will determine regular meeting day
    - Additional meetings may be called for the entire group or smaller working groups as needed to accomplish the work
    - **Action: email will be sent for voting of regular meeting day, members asked to respond**
- **Discussion of overlap**
    - Overlap of SMD 2013 and 2014 is currently still on going
    - No specific issues were raised except that overlap is not preferable given the class size and clinical sites available
    - **No action items**
- **Discussion of SMD 2014 preparedness for clerkship**
    - Dr. Wispleway noted that several of the Internal Medicine attending felt that the students were less prepared than previous classes to start inpatient medicine rotation
        - Specific weaknesses included skill at HPI, presentations, write ups
    - Discussion of CPD (McDaniel, D. Innes, Keeley)
        - Group work was inconsistent with CPD
        - Course is undergoing continuous modification in order to address these issues
            - Clearer expectation for mentors and students
            - More deliberate practice of skills, presentation, write ups etc
            - Additional faculty development
    - **Action: feedback will be given to CPD team and Curriculum Committee**
- **Discussion of Clerkship Structure and Schedule for Class of 2015**
    - Curriculum committee approved the basic schedule of four 12 week blocks
    - Goals of clerkship schedule changes
        - maximizing time on clerkship
        - minimizing pulling students off clerkship
        - CPD mentoring during clerkship
        - Meeting with College Deans/class functions during clerkship year

- Items discussed
  - Intersession between each clerkship for testing, CPD mentor meetings, skills, College Dean meetings etc (rejected because of overlap and delayed start to 4th year)
  - Increasing the time to finish core clerkships (this was rejected as it would significantly delay timing of Step 2 of boards for class)
  - Single intersession in clerkship year with other functions during clerkship
- Grading
  - Histogram of clerkship grades distributed, % of A+ or A ranged from 40 to 80% of students on each clerkship
  - Method of Grade calculation reviewed, % of SHELF examination contribution to the final grade ranged from 10% to 50%
  - It was noted that letter grades remain important to residency programs
  - It was noted that the distribution for subjective evaluations are very narrow. This makes the SHELF examination proportionately more dominant in grade
- Components of evaluation (D. Innes): with expectation of minimum competencies
  - Clinical knowledge
  - Professionalism
  - Humanism
  - Patient logs
  - Electronic cases
  - OSCE/workshops/SIM center experiences
  - Mid clerkship formative
- Workshops, OSCEs, orientation and grading etc for each clerkship is very different
  - Goal more consistency across clerkships
- **Action items-for next meeting**
  - **Consistent components and weighting of components for clerkship grade calculation**
  - **Consistent requirement for "passport" completion and signoff**
  - **Review of clerkship components, workshops**
  - **Recommendations for length of orientation (need to be consistent across clerkships)**
  - **John Riordan (EM) volunteered to talk about/demonstrate evaluation tool (on faculty smart phone) used by ED faculty as an alternative to increase timely and specific feedback and evaluation**